

BEFORE

Q4 Workshop Review

EXAMPLE TRAINING CO.

Quarterly results and Q1 plan

October–December 2026

AFTER

EXAMPLE TRAINING CO.

Q4 workshop review

Quarterly results and Q1 plan

October–December 2026

Quarterly results

18 workshops delivered

240 participants

4 new programs launched

AFTER

Quarterly results

18

Workshops
delivered

240

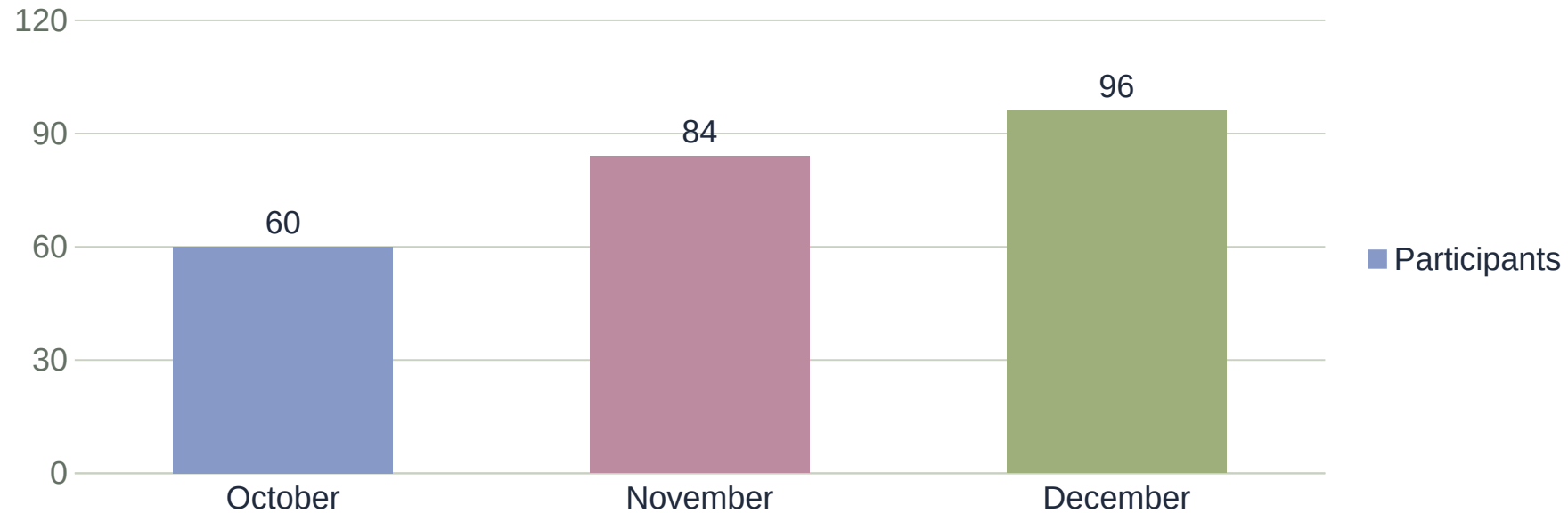
Participants

4

New programs
launched

Monthly attendance

Participants · October–December 2026

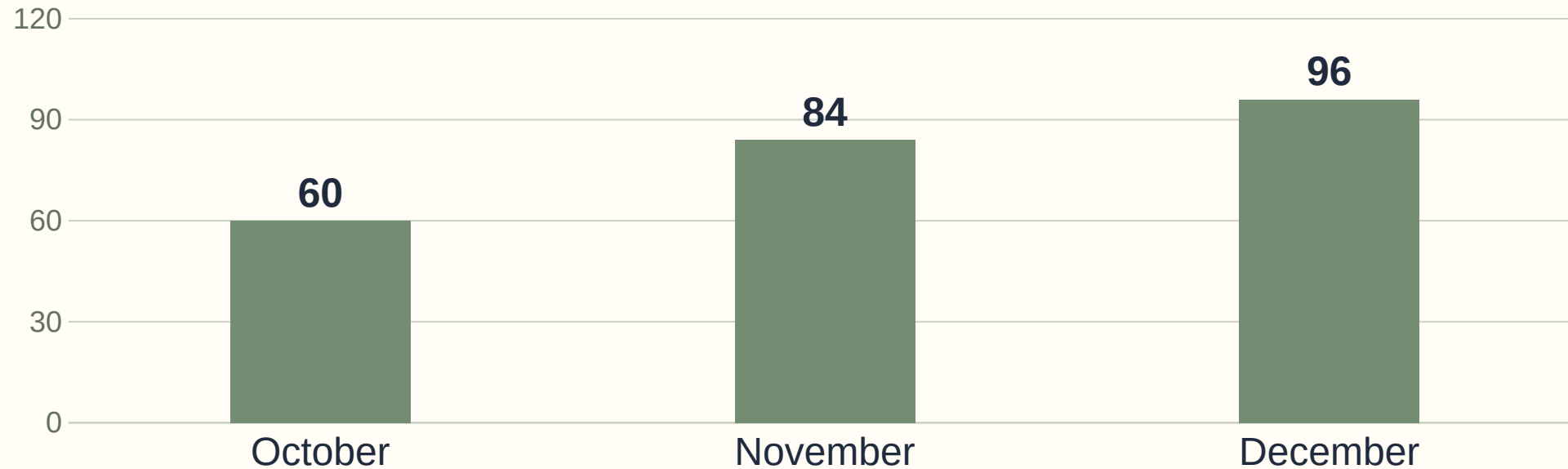


Total: 240 participants

AFTER

Monthly attendance

Participants · October–December 2026



Total: 240 participants

Q1 plan / next steps

January: Pilot the new manager workshop.
Program lead owns this.

February: Refresh participant materials.
Design lead owns this.

March: Review attendance and feedback.
Operations lead owns this.

Decision: approve pilot dates by January 15.

Q1 plan

WHEN	ACTION	OWNER
January	Pilot the new manager workshop	Program lead
February	Refresh participant materials	Design lead
March	Review attendance and feedback	Operations lead

Decision: approve pilot dates by January 15.